



PLANNING & DEVELOPMENT SERVICES
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TEMPORARY SIGN PERMIT APPLICATION

\*\*PLEASE ALLOW 1 BUSINESS DAY FOR PROCESSING\*\*

Project name: \_\_\_\_\_

Project address: \_\_\_\_\_ Tax Map #: \_\_\_\_\_

Primary contact & address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email or fax: \_\_\_\_\_

Property owner & address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email or fax: \_\_\_\_\_

TEMPORARY FREESTANDING SIGN:

TEMPORARY WALL SIGN:

Sign height (ft): \_\_\_\_\_

Sign area (sq ft)/dimensions: \_\_\_\_\_

Sign area (sq ft)/dimensions: \_\_\_\_\_

Building width: \_\_\_\_\_

Setbacks: \_\_\_\_\_

Date sign will be erected: \_\_\_\_\_ Date sign will be removed: \_\_\_\_\_

PLEASE PROVIDE THE FOLLOWING INFORMATION WITH YOUR APPLICATION:

- 1. \$100.00 application fee.
2. A drawing, rendering, or picture illustrating the sign content including the sign height and area.
3. A plat survey showing where the temporary sign will be located if a freestanding sign; OR
4. A picture of building elevation and location of wall sign.

The undersigned hereby makes application for a temporary permit described herein, and agrees to conform to all applicable laws of York County and the State of SC regulating the same. This is an application for a permit and does not constitute authorization for the work described.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY

Zoning District: \_\_\_\_\_ Within Lake Wylie Zoning Overlay District? \_\_\_\_\_

Any violations? \_\_\_\_\_ Comments: \_\_\_\_\_

Dates sign will be erected & removed: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_ Staff: \_\_\_\_\_

Any information provided on this document may be subject to the South Carolina Freedom of Information Act and may be disclosed to third parties in accordance with applicable law.

## TEMPORARY SIGNS (GENERAL)

*§155.478 – The following types of temporary signs are permitted, provided a zoning compliance is obtained and all the conditions listed below are met:*

- A. **Temporary pennants, flags, banners, balloons and fluttering devices and similar exhibits to announce grand openings, mark special occasions and special promotions**, provided:
- (1) The exhibits must be removed within 30 days of the occasion.
  - (2) The exhibits must be placed a minimum of 10 feet from all street right-of-ways. These signs cannot be located in a manner that causes poor sight distance visibility at intersections and driveways so that vehicles can safely enter and leave the property.
  - (3) The exhibits must be self-supporting, securely anchored, or secured to a structure such as a building, canopy or on-premise light poles within the parking area. These signs cannot be located on trees, fences, telephone, power poles, roofs and the like.
  - (4) The exhibits, in addition to meeting the above, cannot exceed 16 square feet, maximum 15 feet in height and are limited to 6 at any given time.
  - (5) The zoning administrator for special events can approve additional, higher, or larger exhibits where deemed acceptable. The zoning administrator may impose conditions such as time limitations, additional setbacks and the like as deemed necessary when approving such request.
  - (6) The zoning administrator or his or her designee may remove or cause to be removed any exhibit that does not meet the above criteria and any cost of removal incurred by the county will be billed to the business owner.
- B. **Searchlights**, provided the searchlight(s) is not installed prior to the event in question and must be removed within 3 days of the occasion.
- C. **Signs, advertising an event, pulled behind an aircraft.**
- D. **Signs for special events, such as a fair or rodeo**, provided:
- (1) The signs are located on the lot in which the event is held on a nonconforming (legal) outdoor advertising display or on a lot with written authorization from the property owner.
  - (2) The signs cannot be installed prior to 60 days of the event in question and must be removed within 30 days following the event.

## TEMPORARY SIGNS (LAKE WYLIE ZONING OVERLAY DISTRICT)

*§155.343(G)(7) – The following types of temporary signs are permitted within the Lake Wylie Overlay District, provided a zoning compliance is obtained and all the conditions listed below are met:*

- a) **Temporary freestanding signs.**
1. One temporary freestanding sign will be permitted per developed lot at any one time, and no more than six during any 12 month period.
  2. The sign area of a temporary freestanding sign will not exceed eight feet in height or six feet in width.
  3. Temporary freestanding signs advertising businesses, their products or their services are not permitted in addition to an existing permanent freestanding sign.
  4. A temporary freestanding sign may have two message areas, not exceeding 32 square feet per message area.
  5. Banners are only permitted as temporary freestanding signs when they are noncommercial signs calling attention to events of general civic interest.
- b) **Temporary wall signs.**
1. Each business or noncommercial entity will be permitted one temporary wall sign at any one time, and no more than six during any 12 month period.
  2. The area of each temporary wall sign will not exceed 12 square feet.
  3. Banners are permitted as temporary commercial signs only when used as wall signs. Examples are banners advertising “Grand Opening,” “Sale” or “Going Out of Business.”
  4. Temporary signs may be displayed for up to a total of 30 consecutive days.