



PLANNING & DEVELOPMENT SERVICES

18 W. LIBERTY STREET, PO BOX 96
YORK, SC 29745-0096
PHONE (803) 909-7200 / FAX (803) 909-7227

INDIVIDUAL PLAT APPROVAL REQUEST

****PLEASE ALLOW 5 BUSINESS DAYS FOR PROCESSING****

OFFICE USE ONLY		
Review Fee:	Culvert Fee:	Family Exemption: Yes <input type="checkbox"/> No <input type="checkbox"/>

Applicant Name: _____

Applicant Phone #: _____ Applicant Email Address: _____

Property Owner(s): _____

Property Owner Address: _____

Property Owner Phone #: _____ Property Owner Email Address: _____

Address of Subdivided Property: _____ Tax Map #: _____

Items required for submittal (please check off submitted items):

- Initial Submittal:** One (1) DIGITAL copy of plat.

Online Plan Submittal – access the website at www.yorkcountygov.com/permitting
Log in or create an account then select “Create Project”

Upon Completed Review and Approval: Minimum five (5) plats with surveyors raised seal.

- (Family Exemption) If approval is for a lot being deeded to an immediate family member, please provide the following items:
 - Copy of the draft deed that specifies the relationship from the Grantor to Grantee (ex: Mother to son/daughter etc.).
 - SCDHEC letter or proof of septic system if proposed lot is less than 2 acres.
- If approval is for a new lot that is subdivided out of a larger parcel, reconfiguring lot lines or combining lots, please provide the following items:
 - SCDHEC letter or proof of septic system if proposed lot is less than 2 acres.
 - Proof of service of public water & sewer system or community well.
 - The remainder of the property must meet zoning requirements for minimum lot size.

Additional items for your information:

- The property owner may be subject to culvert fees should the property be part of a larger common plan or if there are existing or proposed multiple culverts for the property.
- You will be contacted when the review is completed.
- Fees are due after completed review of the plat.

Deed/ Covenant Restriction Agreement: (Multiple Owners, see page 2)

I _____ have read and understand the deed/covenants and restrictions for
(Property Owner)

(Subdivision Name and Property Address)

The subdividing of my property, _____, in no way violates or is in conflict with the deed/covenants
(Tax Map #)

and restrictions. I also understand if this statement is found to be false, the approval of the plat will be null and void.

Property Owner Signature: _____ **Date Submitted:** _____

Any information provided on this document may be subject to the South Carolina Freedom of Information Act and may be disclosed to third parties in accordance with applicable law.

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Multiple Owners Signature Page

We, the property owners, have read and understand the deed/covenants and restrictions for

(Subdivision Name and Property Address)

The subdividing of our property, _____, in no way violates or is in conflict with the deed/covenants
(Tax Map #)
and restrictions. We also understand if this statement is found to be false, the approval of the plat will be null and void.

Checking the box next to your signature indicates your understanding and acceptance that the above statement is true.

- Property Owner Signature:** _____
Property Owner Printed Name: _____ **Date Submitted:** _____

- Property Owner Signature:** _____
Property Owner Printed Name: _____ **Date Submitted:** _____

- Property Owner Signature:** _____
Property Owner Printed Name: _____ **Date Submitted:** _____

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