



PLANNING & DEVELOPMENT SERVICES
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SUBDIVISION OR PLANNED DEVELOPMENT OFF-PREMISES SIGN PERMIT APPLICATION

PLEASE ALLOW 1 BUSINESS DAY FOR PROCESSING

Project name: _____

Project address: _____ Tax Map #: _____

Primary contact & address: _____

Phone: _____ Email or fax: _____

Property owner & address: _____

Phone: _____ Email or fax: _____

Sign area (sq ft)/dimensions: _____ Sign height (ft): _____

Setbacks: _____

Date sign will be erected: _____ Date sign will be removed: _____

PLEASE PROVIDE THE FOLLOWING INFORMATION WITH YOUR APPLICATION:

- 1. \$100.00 application fee to be renewed each year until the sign is removed.
2. Written permission signed and notarized by the property owner that authorizes the sign to be located on the property.
3. Renderings of the proposed sign.
4. Plat/survey showing where the sign will be located showing location of the proposed sign and all right-of-ways, easements on the property.
5. All sight distance triangles/easements at the intersection and/or on the property.

The undersigned hereby makes application for a temporary permit described herein, and agrees to conform to all applicable laws of York County and the State of SC regulating the same. This is an application for a permit and does not constitute authorization for the work described.

Signature of applicant: _____ Date: _____

OFFICE USE ONLY
Zoning District: _____ Within Lake Wylie Zoning Overlay District? _____
Any violations? _____ Comments: _____
Dates sign will be erected & removed: _____
Approved: _____ Denied: _____ Date: _____ Staff: _____

Any information provided on this document may be subject to the South Carolina Freedom of Information Act and may be disclosed to third parties in accordance with applicable law.

SUBDIVISION OR PLANNED DEVELOPMENT OFF-PREMISES SIGNS

§155.478(F) – The following type of temporary sign is permitted, provided a zoning compliance is obtained and all the conditions listed below are met:

1. Sign is a ground sign not to exceed 32 square feet in message area, exceed 8 ½ feet in height.
2. Sign must meet be setback a minimum of 10 feet from road right-of-ways, and be located out of all sight triangles.
3. Only one sign will be permitted at the nearest major intersection of the subdivision.
4. Sign must be designed or allowed to be reconstructed at same quality with proportionate size of letters to allow three other subdivisions for a total of no more than 4 subdivisions per sign.
5. Sign must be removed upon the issuance of certificates of occupancy for 75% of the total number of homes within the subdivision or 2 years following initial final plat approval of the last phase/subdivision approved by York County, whichever comes first.
6. Sign cannot be located within the Lake Wylie Zoning Overlay District.
7. Applications submitted for temporary off premise subdivision or planned development signs shall include:
 - a) Written permission signed and notarized by the property owner than authorizes the sign to be located on the property.
 - b) Renderings of the proposed sign.
 - c) Plat/Survey of the property where the sign will be located showing location of the proposed sign and all right-of-ways, easements on the property.
 - d) All sight distance triangles/easements at the intersection and/or on the property.
 - e) Applicable current Commercial Sign Review/Compliance fee in accordance with section 31.01 of the York County Code of Ordinances. Fee to be renewed each year from the date of initial approval until the sign for the subdivision is removed.