

YORK COUNTY ADOPT-A-ROAD AGREEMENT FORM

Return to County Adopt-A-Road Coordinator:

Alysen Woodruff
York County Collection & Recycling
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York County and _____
(Adopting Group Name)

recognize the need and the desirability of litter-free and visually improved roadsides.

The Adopt-A-Road Program has been established for community and civic organizations as well as private businesses and industries to contribute towards the effort of maintaining cleaner and more beautiful highways in York County.

The individual participants of the named entity are aware of the potentially hazardous nature of the work which is to be performed and have agreed to follow York County's safety guidelines and instructions and have agreed to NOT hold York County or the Adopt-A-Road Coordinator or his/her sponsor(s) responsible for any injuries they may suffer or damages they may cause or suffer, as a result of participation in the program.

The York County Adopt -A- Road Program recognizes the above named entity as the adopting organization for: _____
(Roadway Name)

from _____ to _____ in York County.

The above named entity's volunteers accept the responsibility for picking up litter along its section of highway four times a year for a period of two (2) years beginning _____, 20____; and ending _____, 20 ____.

The above mentioned entity understands York County may terminate this agreement and/or remove the Adopt-A-Road signs bearing the Program participant's name or acronym if, in its sole judgment, it finds and determines that the group is not meeting the terms and conditions of this agreement and of the total Program.

The above mentioned entity understands because of limited spacing on the Adopt-A-Road signs, group names may have to be abbreviated and has written its name in the boxes below as it is to appear on the signs:

Please allow one space after each name; commas, colons, hyphens, etc. are counted as letters.

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For more information call Alysen Woodruff at 803-628-3181

OFFICIAL SIGNATURES

**AUTHORIZED
ORGANIZATION REPRESENTATIVE**

YORK COUNTY

Signature

York County AAR Coordinator

Print Name

Title

Home Telephone Work Telephone

Street Address

City Zip Code

Email address

For office use only:

MAP # _____

SIGN ORDERED _____

RECEIVED AGREEMENT _____

DROPPED _____

OTHER GROUP CONTACTS ARE:

1. _____ HOME _____ WORK _____

2. _____ HOME _____ WORK _____

By their signatures, the following persons have agreed to participate in four litter pick-ups and abide by the Department's guidelines and to NOT hold the county, the county coordinator or his/her sponsor(s) responsible for any injuries they may suffer or damages they may cause as a result of participation in the Adopt-A-Road Program.

NAME DATE

NAME DATE

GROUP LEADER GUIDELINES AND SAFETY INFORMATION

In order to qualify as an official Adopt-A-Road group, your organization should complete the Adopt-A-Road Agreement Form. The form is very simple, but until it is on file, York County cannot issue any supplies or materials or construct the sign for your group.

The county coordinator for the program should be able to assist you if you have any questions. Completing and submitting the form through the county coordinator begins a two-year commitment of 4 pickups per year from your group. At the end of that time, you will need to complete and submit a new agreement form, even if you are simply renewing for the same stretch of roadway.

Safety First, Last, and Always

Your most important responsibility as group leader is to ensure safety for all your organization's cleanup activities. This responsibility includes the following:

- You must attend all safety meetings scheduled by the York County Coordinator.
- You must have a safety meeting before each cleanup to remind your group members of the safety rules.
- As group leader, you should make sure everyone is following the safety rules.
- Your group must agree to abide by York County safety rules in order to be part of the program.

Supplies and Equipment

York County will provide equipment and supplies as necessary for the cleanup operations. You will be asked to sign for these for inventory purposes and may keep them throughout the duration of your agreement.

-Before a cleanup, you should come to York County during normal workday hours to pick up any supplies (such as garbage bags) or equipment (such as safety vests) you might need. Don't wait until Saturday morning when the facilities will be closed. Office hours are Monday-Friday, 7am-4pm

-Please be sure to call 803.628.3181 or email alysen.woodruff@yorkcountygov.com with your report information: date of cleanup, number of volunteers, length of cleanup, number of trash bags (yellow) and number of recycle bags (blue)

Preparing for the Cleanup

The success of the program depends on good organization and coordination. Make sure everyone knows you'll be working only as a group and only during scheduled cleanup times.

- Arrange ahead of time for carpooling to limit the number of vehicles parked along the highway.
- Make sure your group knows that in case of bad weather the cleanup will be postponed. Litter collection should never be done in the dark or in bad weather.
- Notify local news media that may have an interest in publicizing your group's activities.
- Remind your group of the appropriate clothing. Long pants and long sleeved shirts help avoid scratches and irritation from poisonous plants. Light or brightly colored clothing will make them easily visible to passing traffic.
- Be sure you have all the materials and supplies you'll need beforehand, including the temporary warning sign, first aid kits, and so on.
- Check with members of your group to be aware of and allergies that might be important (such as bee-stings, etc.)
- Work out a plan for what you will do in the event of an emergency. Find out the quickest route to the hospital.
- Park vehicles at both ends of the adopted section.
- For emergencies, please call 911.

The Cleanup

The day of the cleanup can be a rewarding and enjoyable activity for your group if it is coordinated well.

- Review the safety rules with your group and let them know you take these rules seriously.
- Post the temporary warning sign before you begin collecting litter.
- If the weather is warm, be sure you bring plenty of drinking water and schedule frequent breaks.

After the Cleanup

Collected litter should remain on the site in view of the road, and York County personnel will pick up the collected litter once the coordinator has been notified.

When you have finished your cleanup you have only a few things left to do:

- Collect and store the equipment (temporary warning signs, safety vests, unused bags.)
- Call/email the office to give your report within a week of the cleanup..
- Enjoy being part of having community pride. #lovewhereyoulive

Safety Hazards to be aware of:

It is recommended that if a citizen discovers a suspicious package or item, hazardous materials, or potentially dangerous items to contact the **York County Emergency Operations Center** dispatch at **803.628.3056** or **911** if it is an emergency. The dispatch will send the appropriate agency (i.e. Police, Sheriff, Fire etc...) to investigate the item(s). The citizen should use due caution and not touch, handle, shake, cause to move, use digital devices in close proximity, poke, prod, wet, submerge in water, attempt to bury, molest, or disturb such item(s).

Do not touch or pick up the following items during a litter cleanup:

- Abandoned barrels
- Chemical containers
- Hypodermic needles
- Containers with no labels
- Broken automotive batteries
- Bulging or dented containers
- Containers leaking unknown substances
- Weapons
- Pesticide or herbicide containers
- Narcotics
- Paint cans
- Sharp objects
- Dead animals
- Gas cans, oil or antifreeze

Warning signs that items that might have been used in meth labs or other drug production such as:

- Cold/allergy medicine packaging
- Bottles or containers connected with rubber hosing or duct tape
- Empty containers from starter fluid, lye, drain openers, rubbing alcohol, ether or starter fluid
- Coffee filters or sheets with white/pasty/powdery or red substance
- Coolers, thermos bottles or other cold storage containers
- Propane tanks
- Compressed gas cylinders or camp stove fuel containers
- Packaging from Epsom salt, rock salt, iodized salt or table salt
- Containers with dried chemical deposits remaining
- Respiratory masks and filters or dust masks
- Funnels, hosing and clamps