



York County Planning & Development Services

18 W. Liberty Street
P.O. Box 96
York, SC 29745
Phone: (803) 909-7200
Fax: (803) 909-7227

SINGLE FAMILY RESIDENTIAL
QUESTIONNAIRE AND CHECKLIST FOR
LAND DISTURBANCE

Please submit a signed copy of this form (all 3 pages) with your Building Permit, Buffer Permit, or Demolition Permit application.

Address: _____ Date: _____

Subdivision: _____ Lot #: _____

Contact Person: _____ Tax Map #: _____

Phone: _____ Email: _____

NPDES Permit Number: _____ NPDES Permit Holder Name: _____
(If Applicable) *(If Applicable)*

Total Land Disturbance (in tenths of Acre): _____ Total Platted Area (Acres): _____
(NOTE: 1 Acre = 43,560 Square Feet, 0.5 Acre = 21,780 Square Feet, etc.)

Total Number of Lots to be Permitted: _____ Land Disturbance per Lot (Acres): _____

SELECT TYPE OF PERMIT NEEDED: Option 1 Option 2 Option 3 Option 4A Option 4B
(Refer to Pages 2 and 3 of this form) Option 5

NOTE: Erosion control measures are to be in place prior to any site work taking place and shall remain in place at all times until the project is completed and approved by the County. Erosion control inspection(s) is not a scheduled inspection and may take place at any time. Building Inspections will not be performed if erosion control measures are not in place.

When building in a subdivision: The individual lot owners or developers shall comply with the approved drainage plans for the residential subdivision. In addition, all erosion control structures are to be inspected for stability and operation a minimum of at least once every calendar week and must be conducted until final stabilization is reached on all areas of the lot. Many times erosion control measures are damaged/torn down during the day by delivery vehicles and sub-contractors and are to be repaired as soon as possible. By signing this application, I certify that I am an authorized agent for the company performing the work stated above and that all information provided is true. I further understand that if any information provided is found to be incorrect or falsely stated that this permit will be null and void and that I may be responsible for violation of other related state laws and local ordinances.

HOW MUCH LAND WILL BE CLEARED OR DISTURBED FOR CONSTRUCTION?	
IMPROVEMENT	AREA (SQUARE FEET)
House	
Detached Garage	
Septic System	
Drive	
Yard	
Demolition	
Other:	
TOTAL AREA	

STORMWATER AND SEDIMENT CONTROL CERTIFICATION

By signing below, I acknowledge that the information provided herein is accurate and correct to the best of my ability. If the actual amount of land disturbance is determined by the County at any time during construction to exceed the amount of land disturbance reported on this form, York County may require additional permitting up to and including NPDES permitting, or modification of the NPDES permit. It is also acknowledged that York County may enter the property stated on the permit application for the purpose of investigation and inspection of land disturbing activities at a frequency deemed necessary to carry out the duties prescribed in Chapter 152 – Stormwater Management and Sediment Control Ordinance of York County. I understand that failure to implement control practices according to the approved plan will result in penalties as prescribed in the ordinance and/or stop-work order.

Signed By: _____ Date: _____
Signature of Applicant or NPDES permit holder if applicable

Printed Name

Any information provided on this document may be subject to the South Carolina Freedom of Information Act and may be disclosed to third parties in accordance with applicable law.

OPTIONS FOR LAND DISTURBANCE PERMIT INFORMATION

FOR SINGLE FAMILY RESIDENTIAL

The following Options are established to assist in complying with York County and State of South Carolina Stormwater and Erosion / Sediment Control regulations.

NOTE: If the parcel or property contains a flood hazard area, wetland or a surface water feature, Federal government permit approvals, not listed here, may be required. Contact York County Environmental Compliance at (803) 909-7200 for information and assistance.

Option 1 – Less Than 1.0 Acre (NOT part of LCP)

If you are building on a residential lot, will disturb less than **one (1.0) acre**, and it is **NOT** part of a Larger Common Plan (LCP) (platted and recorded before June 26, 1992):

- Complete the *Single Family Residential Questionnaire & Checklist for Land Disturbance (Form 0102)*.
- No Land Disturbance Permit / Plan Review Fee will be required.
- Submit a Resource Remediation Fee of \$50.00 per disturbed acre or portion thereof, rounded up to next whole acre, per § 152.045 and § 31.01(A) of the York County Code of Ordinances.

Option 2 – 1.0 Acre to Less Than 2.0 Acres (NOT part of LCP)

If you are building on a residential lot, will disturb **one (1.0) acre** but less than two **(2.0) acres**, and it is **NOT** part of a Larger Common Plan (LCP) (platted and recorded before June 26, 1992):

- Complete the *Single Family Residential Questionnaire & Checklist for Land Disturbance (Form 0102)*.
- Complete the *Simplified Stormwater Management and Sediment Control Plan (SMSCP)*.
- Submit all of the following figures:
 - (1) Site Location / Property Map, (2) Site Plan (Sketch Plan) with topographic , and (3) Survey Plat.
- Complete *Notice of Intent (NOI) (SCDHEC Form 2617)*. Also provide original hardcopy signed in BLUE ink.
- Submit through York County a \$125 fee payable to SCDHEC along with the SCDHEC Form 2617 NOI application. Payment can be either credit card or check. If providing payment by credit card, SCDHEC will send email with processing instructions. If providing payment by check, the County will mail the Application and fee to SCHDEC for approval. SCDHEC review time may take 7 to 10 business days.
- Submit *York County Financial Responsibility / Ownership Form (FRO)*. Also provide original hardcopy.
- Submit *York County Stormwater Project Information Record (SWPIR)*.
- Submit a Land Disturbance Permit / Plan Review Fee of \$300.00 per disturbed acre or portion thereof, rounded up to next whole acre, per § 31.01(A) of the York County Code of Ordinances.
- Submit a Resource Remediation Fee of \$50.00 per disturbed acre or portion thereof, rounded up to next whole acre, per § 152.045 and § 31.01(A) of the York County Code of Ordinances.

Option 3 – 0.1 Acre and Greater (Part of LCP), NPDES Permit Holder

If you are building on a residential lot that **IS** part of a Larger Common Plan (platted and recorded after June 26, 1992) and you **ARE** the listed permit holder of a valid NPDES Construction General Permit for that Larger Common Plan:

- Complete the *Single Family Residential Questionnaire & Checklist for Land Disturbance (Form 0102)*.
- No Land Disturbance Permit / Plan Review Fee is required if the fee has been paid when the NPDES Construction General Permit was obtained.
- No Resource Remediation Fee is required if the fee has been paid when the NPDES Construction General Permit was obtained.

Option 4 – 0.1 Acre and Greater (Part of LCP), Not NPDES Permit Holder

If you are building on a residential lot(s) that **IS** part of a Larger Common Plan (platted and recorded after June 26, 1992) and you **ARE NOT** the permit holder of a valid NPDES Construction General Permit for that lot(s), please choose either **Option 4.A** or **Option 4.B** below. **NOTE: Proposed land disturbance less than 0.1 acre may not require permitting.**

Option 4.A – File using Existing NPDES CGP as Secondary Permittee

If granted permission by the Primary Permittee (i.e. NPDES Permit Holder), you can obtain Secondary Permit status:

- Complete the Single Family Residential Questionnaire & Checklist for Land Disturbance (Form 0102).
- Complete the Individual Lot Notice of Intent (IL-NOI) (SCDHEC Form 0432) by providing original copy signed in blue ink. You will need to get a copy of the original site construction plans and the C-SWPPP for the LCP from the current NPDES primary permit holder. **Note: If the original site construction plans and C-SWPPP cover only roadway and infrastructure land disturbance but no individual lot land disturbance, this option may not be available.**
- Submit through York County a \$125 fee payable to SCDHEC along with the IL-NOI application. If provided by check, the County will mail the Application and fee to SCHDEC for approval. SCDHEC review time may take 7 to 10 business days.
- Submit fee to York County per § 31.01(A) of the York County Code of Ordinances based on the following number of lots being covered by the IL-NOI:
 - o \$25 fee – 1 to 5 lots
 - o \$50 fee – 6 to 20 lots
 - o \$75 fee – 21 or more lots
- Submit the Resource Remediation Fee of \$50.00 per disturbed acre or portion thereof, rounded up to next whole acre, per § 152.045 and § 31.01(A) of the York County Code of Ordinances.

- OR -

Option 4.B – File for New NPDES CGP as Primary Permittee

Apply for a NPDES Construction General Permit as the Primary Permittee. Plan review times are as follows:

County - 5 business days, SCDHEC – 7 to 10 business days:

- Complete the Single Family Residential Questionnaire & Checklist for Land Disturbance (Form 0102).
- Complete Notice of Intent (NOI) (SCDHEC Form 2617). Also provide original hardcopy signed in BLUE ink.
- Submit through York County a \$125 fee for SCDHEC along with the SCDHEC Form 2617 NOI application. Payment can be either credit card or check. If providing payment by credit card, SCDHEC will send email with processing instructions. If providing payment by check, the County will mail the Application and fee to SCHDEC for approval. SCDHEC review time may take up to 7 to 10 business days.
- Submit a Comprehensive Stormwater Pollution Prevention Plan (C-SWPPP) with Engineer's Certification.
- Submit SCDHEC Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals.
- Submit Construction Site Plans with Design Professional's Stamp and Signature.
- Submit York County Financial Responsibility / Ownership Form (FRO). Also provide original hardcopy.
- Submit York County Stormwater Project Information Record (SWPIR).
- Submit the Land Disturbance Permit / Plan Review Fee of \$300.00 per disturbed acre or portion thereof, rounded up to next whole acre, per § 31.01(A) of York County Code of Ordinances.
- Submit the Resource Remediation Fee of \$50.00 per disturbed acre or portion thereof, rounded up to next whole acre, per § 152.045 and § 31.01(A) of York County Code of Ordinances.

Option 5 – Less Than 0.1 Acre (Part of LCP):

If you are building on a residential lot, will disturb less than **one tenth (0.1) acre**, and it **IS** part of a Larger Common Plan (LCP) (platted and recorded after June 26, 1992):

- Complete the Single Family Residential Questionnaire & Checklist for Land Disturbance (Form 0102).
- No Land Disturbance Permit / Plan Review Fee will be required.
- Submit a Resource Remediation Fee of \$50.00 per disturbed acre or portion thereof, rounded up to next whole acre, per § 152.045 and § 31.01(A) of the York County Code of Ordinances.

If you have any questions concerning the York County Land Disturbance Permit process or the NPDES Construction General Permit, please contact Planning and Development Customer Service at (803) 909-7200.