

Ordinance No. 1008
Adopted: April 7, 2008

AN ORDINANCE

TO AMEND SUBSECTIONS (A) (1) AND (2) OF SECTION 35.004-PURCHASING, OF THE YORK COUNTY CODE BY AMENDING THE PROCEDURES FOR SMALL PURCHASES OF GOODS, SERVICES, MATERIALS, SUPPLIES AND EQUIPMENT MADE FOR OR ON BEHALF OF THE COUNTY; TO PROVIDE FOR A PUBLIC HEARING; TO IMPROVE EFFICIENCY IN THE ADMINISTRATION OF YORK COUNTY PURCHASING PROCEDURES; AND TO PROVIDE FOR OTHER MATTERS RELATED THERETO.

BE IT ORDAINED AND ENACTED BY THE COUNTY COUNCIL OF YORK COUNTY, SOUTH CAROLINA:

Section 1. Legislative findings.

As an incident to the enactment of this ordinance, the York County Council, as the governing body of York County, South Carolina, finds that general purchasing procedures for small single purchase orders of goods, services, materials, supplies and equipment made for or on behalf of the County should be amended in order to promote efficiency in the acquisition of goods, services, materials, supplies and equipment; provide for the timely acquisition of small single purchases of goods, services, materials, supplies and equipment; improve and facilitate the administration of York County purchasing procedures; and provide for the acquisition of small single purchases of goods, services, materials, supplies and equipment consistent with the rapidly increasing demands for county goods, services, materials, supplies and equipment.

Section 2. Section (A), subsections (1) and (2) of Section 35.004-Purchasing of York County Code amended.

(A) Section (A), General Purchasing Procedures, subsections (1) and (2) thereof of Section 35.004-Purchasing, of the York County Code are hereby amended to read as follows:

(A) GENERAL PURCHASING PROCEDURES.

All purchases of goods, services, materials, supplies or equipment made for or on behalf of the county, as set out below, shall be authorized by the issuance of a purchase order by the county manager, the purchasing director or someone designated by the county manager. In completing purchase transactions, the following policies, procedures and guidelines shall be observed.

(1) Single purchase orders not exceeding one thousand five hundred dollars (\$1,500.00) may be awarded by the county manager, the purchasing director, or someone designated by the county manager seeking competitive pricing. Pricing from at least one vendor must be provided with a properly completed purchase requisition. Pricing may be obtained by telephone, fax, letter or E-mail.

(2) Single purchase orders exceeding one thousand five hundred dollars (\$1,500.00), but less than five thousand dollars (\$5,000.00) may be awarded by the county manager, the purchasing director, or someone designated by the county manager, to the vendor or supplier of such goods or services whose quotation is most advantageous to the county after the county has received telephone, oral, or fax or written (letter or E-mail) quotations from at least two (2) vendors or suppliers of such goods or services, when practicable and feasible.

(B) All remaining subsections of Section 35.004-Purchasing (A) General Purchasing Procedures and all following subsections of Section 35.004-Purchasing of the York County Code are unchanged and shall remain in full force and effect.

Section 3. Public Hearing.

The York County Council shall hold a public hearing on this ordinance, at least fifteen (15) days' notice of the time and place of which shall be published in a newspaper of general circulation in York County, South Carolina, before this ordinance shall become effective.

Section 4. Amendment of inconsistent ordinances and laws.

All York County ordinances and laws in conflict with this ordinance are hereby amended to the extent of such conflict.

Section 5. Effective date.

This ordinance shall become effective immediately upon adoption.

ADOPTED AND APPROVED BY THE YORK COUNTY COUNCIL THIS 7

DAY OF April, 2008.

COUNTY COUNCIL OF YORK COUNTY,
SOUTH CAROLINA

By: 

Houston G. Motz, Chairman
York County Council

Attest: 

James E. Baker
County Manager

First Reading: February 18, 2008
Second Reading: March 3, 2008
Public Hearing: April 7, 2008
Third Reading: April 7, 2008